

# Help[H]er

## ONSITE TRAINING PACKET

For efficiency in organizing your event, these pages are to be used as handouts in your session or committee meetings. The information collected can then be used to fill out our online form.

We look forward to hearing from you.

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# Help[H]er

## ONSITE TRAINING PACKET

**At Help[H]er, we exist to help women in crisis in the local church by training church leaders in specific struggles so that they can care for women well. We are grateful for the opportunity.**

### APPLICATION

#### CONTACT PERSON

Name \_\_\_\_\_

Phone Number \_\_\_\_\_

Email \_\_\_\_\_

Church/Ministry Name \_\_\_\_\_

Church/Ministry Website \_\_\_\_\_

#### ASSISTANT CONTACT

Assistant's Name \_\_\_\_\_

Assistant's Email \_\_\_\_\_

Assistant's Phone Number \_\_\_\_\_

#### EVENT

Tell us what your planning for your training event.

Name of Event \_\_\_\_\_

Dates \_\_\_\_\_

Event Web Page \_\_\_\_\_

Expected Attendance \_\_\_\_\_

Target Audience for Event  General Public  Invitation Only

#### VISION AND PURPOSE What is the vision and purpose for you event?

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**TRAINING SPEAKER**

Tell us your overview for our training speaker to best plan for your event.

Session Times - What time(s) of day? \_\_\_\_\_

How Many Sessions? \_\_\_\_\_

Time Allowance for Each Session \_\_\_\_\_

Will you be recording?  Audio Only  Video (with audio)  No Recording

Session Topics Select session topics for your event (descriptions on page 5)

talk title  talk title

talk title  talk title

talk title  talk title

talk title  talk title

Other - please elaborate

**SPEAKER LOGISTICS AND ACCOMMODATIONS**

Tell us about where you are.

City, State \_\_\_\_\_

Airport \_\_\_\_\_

Travel Time from Airport to Accommodations \_\_\_\_\_

Expected Arrival \_\_\_\_\_

Expected Departure \_\_\_\_\_

Budgeted Airfare Amount \_\_\_\_\_

Budgeted Lodging Amount \_\_\_\_\_

Budgeted Transportation Amount \_\_\_\_\_

Miscellaneous Expenses \_\_\_\_\_

Date you need formal commitment by \_\_\_\_\_

Please share anything else you'd like us to know.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Notes:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

## ABOUT YOUR TRAINER AND FAQs

ANN MAREE GOUDZWAARD

### **Bio for promotional use:**

Ann Maree Goudzwaard is the Executive Director of Help[H]er and host of the *Safe to Hope* podcast. She served as project manager and contributor for the Institute for Biblical Counseling and Discipleship's *Domestic Abuse Observation Series* and for its joint project with Shepherd Press, *Intro to Messy Care & Discipleship*. In addition, she has trained counselors at RTS Charlotte, Eternity College, and PeaceWorks University and blogs regularly for *enCourage* and the *Biblical Counseling Coalition*. Ann Maree is a counselor with an MDiv, a DMin candidate, and a trauma informed abuse Advocate. She is married to Bob, she is the mother of three, and grandmother to thirteen.



### **Are there promotional materials to help spread the word about the event?**

Yes! Check out these resources:

*Domestic Abuse Observation Series*, IBCD, 2020

*Intro to Messy Care & Discipleship*, IBCD/Shepherd Press, 2020

### **Are these resources for event attendees, or for sale at the event?**

Yes! IBCD and Shepherd Press partner with Ann Maree to offer the books at a discount for events where she speaks. Email [info@ibcd.org](mailto:info@ibcd.org) for details or visit the Institute for Biblical Counseling and Discipleship website [ibcd.org](http://ibcd.org).

### **Are there outlines available for use?**

Yes! Customized for you. Once your details are confirmed, we will be able to create these.

### **What are the event fees?**

The host church agrees to assume responsibility for travel and hotel. Unfortunately, due to Ann Maree's physical restrictions, she cannot share a room nor stay in a host's home. Ann Maree will provide her own food and book her accommodations.

The requirements for the event will determine the speaker fee. Please arrange a meeting with Ann Maree to discuss. If her fee structure would impose a financial burden on your church or organization, please let her know.

### **Where can I get a headshot and other images for promoting our event?**

Please see website for artwork for your event promotion. You will also receive a link in your confirmation email.

## SESSION TOPIC DESCRIPTIONS